| GENERAL INFORMATION | | | | |
|---|--|--|--|--|
| Name of formality | , License to Operate Irrigation Business | | | |
| Type of formality | License | | | |
| Date of last modification | 28.12.2017 | | | |
| Responsible Authority | Irrigation Department | | | |
| Who should apply for this formality? | Any individual or legal entity that intends to operate an irrigation business including:(i) Irrigation construction and maintenance business(ii) irrigation surveying and design business(iii) Consultancy on irrigation construction | | | |
| Qualifications needed by the business to get the formality | 1. Having irrigation engineers with at least 5 years of working experience as indicated in each scale of irrigation activities.2. The manager of the company must have at least a degree in irrigation and the director of the company must have a certificate in irrigation engineering3. Having sufficient capital and equipment specified for each scale of irrigation activities. The working capital shall cover at least 30% of total intangible assets.4. The company shall meet the conditions for operating irrigation related business. | | | |

| LEGAL FRAMEWORK | | | | |
|--|----------------|------------|--|--|
| Name | Number | Date | Comment | |
| Presidential Ordinance on Fees and Service Fees | 003/PO | 26.12.2012 | | |
| Law on Irrigation | 26/NA | 14.12.2012 | | |
| Decision on Licensing of Irrigation Business | 0104/MOAF.2002 | 31.01.2002 | this decision is under the amendment process | |

| REQUIRED DOCUMENTS FORMALITIES | | | | |
|--------------------------------|------------------|---------------------|--|--|
| Name Type Comment | | | | |
| \${SUPPORT_NAME} | \${SUPPORT_TYPE} | \${SUPPORT_COMMENT} | | |

| LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION | | | | |
|--|--|--|--|--|
| Name of document Type of document File of document | | | | |
| \${ATTACHMENT_NAME} \${ATTACHMENT_TYPE} \${ATTACHMENT_FILE | | | | |

| LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION | | | | |
|--|---------------------------|---------------------------|--|--|
| Name of documentType of documentFile of documen | | | | |
| \${ATTACHMENT_NAME_RENEW} | \${ATTACHMENT_TYPE_RENEW} | \${ATTACHMENT_FILE_RENEW} | | |

| MEAN OF PRESENTATION | | | | |
|---|---|---|--|--|
| Means of presentation | At the Authority Offices | | | |
| Address of authority | Irrigation Department, Ministry of Agriculture and Forestry | | | |
| Time it takes to the authorities to process the formality | 30 | Refer to the Decision, No. 0104/AF, dated 31 January 2002, The consideration period for the issuance of the license shall take no more than 30 working days. | | |

| RENEWAL INFORMATION | | | | |
|--|---|---|--|--|
| Does the formality have a validity or an expiration date? | | How long will the formality be valid for? (in months) | | |
| | YES | 12 | | |
| What is the process and conditions to get the formality? | | | | |
| What is the process and conditions to renew the formality? | 1. The license shall be renewed within 15 working days after its expiry date. If it exceeds the expiry date, the renewal will not be considered unless there are sufficient reasons provided, but no later than 30 working days.2. The applicant shall submit all required documents to show its willingness to cooperate with the authority and to ease the renewal process of the license. | | | |

| ISSUING FEES | | | | | |
|-----------------------------|--|--|--|---------------------------------|---------------|
| Has application fees? | Service fees businesses need to disburse | Certificate fees businesses need to disburse | Application fees businesses need to disburse | Total busine neee disb | esses d to |
| YES | 0.00 0.00 0.00 0.00 | | | | |
| Comments | The fee will be collected by the Department of Planning and Finance of the Ministry of Agriculture and Forestry based on the Ordinance, No. 003/PO, dated 26 December 2012 | | | | |
| | AD | DITIONAL ISSUING | 6 FEES | | |
| Additional fee names | | | | | |
| NO | 0.00 | 0.00 | 0.00 0 | | 0.00 |
| Additional fee comments | | | | | |

| RENEWAL FEES | | | | | | |
|--|---|--|--|--|--|--|
| Has renewal fees? | Service fees businesses need to disburse | Certificate fees businesses need to disburse | Renewal fees businesses need to disburse | Total renewal fees businesses need to disburse | | |
| YES | 0.00 | 0.00 0.00 0.00 | | | | |
| Comments | omments The fee will be collected by the Department of Planning and Finance of the Ministry of Agriculture and Forestry based on the Ordinance, No. 003/PO, dated 26 December 2012.For the service charge for the inspection, the enterprise shall be responsible for it. | | | | | |
| | ADI | DITIONAL RENEWA | L FEES | | | |
| Additional renewal fees names | | | | | | |
| NO | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Additional renewal fees comments | | | | | | |