

GENERAL INFORMATION	
Name of formality	License to Establish a Cinema
Type of formality	License
Date of last modification	08.07.2020
Responsible Authority	Department of Cinema
Who should apply for this formality?	Individuals or legal entities that intends to show Lao movie and imported foreign movie for distributing and publicizing in Lao PDR whether by showing in the cinema, mobile screenings; broadcast on television and internet networks transmission; screening in a film event or international film festivals; or publicizing via VDO cassettes tape, CD, VCD, DVD, hard disk or other recording devices.
Qualifications needed by the business to get the formality	1. The movie to be broadcasted on television must be approved by government authority that supervise movies or receive permission from the director of Lao National Television; 2. The movie content must passed the inspection and it must be constructive, not contradict with national traditions, social order, and not impact on the harmony between Lao and other friendly countries; 3. For foreign movie, it is required to be dubbed into Lao language or its original language with Lao subtitles.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Decree on Movie	246/GOV	23.07.2014	Article 17 to Article 20
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Chapter IX, Article 65, page 123

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\$_{SUPPORT_NAME}\$	\$_{SUPPORT_TYPE}\$	\$_{SUPPORT_COMMENT}\$

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Department of Cinema, Ministry of Information, Culture and Tourism	
Time it takes to the authorities to process the formality	10	

RENEWAL INFORMATION		
Does the formality have a validity or an expiration date?		How long will the formality be valid for? (in months)
YES		12
What is the process and conditions to get the formality?		
What is the process and conditions to renew the formality?	A request letter from business for renewal	

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse

YES	500000.00	0.00	0.00	500000.00
Comments	Refer to the Ordinance No. 003/PO, Article 65 Service fees for Movies (page No. 123)			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	500000.00	0.00	0.00	500000.00
Comments	Refer to the Ordinance No. 003/PO, Article 65 Service fees for Movies (page No. 123)			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				