

GENERAL INFORMATION	
<b>Name of formality</b>	License to Operate ICT Equipment and Electronic Parts Manufacturing
<b>Type of formality</b>	License
<b>Date of last modification</b>	30.12.2017
<b>Responsible Authority</b>	Department of Digital Technology
<b>Who should apply for this formality?</b>	Individuals and legal entities that intend to engage in ICT equipment manufacturing including: hardware manufacturing, such as: computer parts or other electronic equipment or components, such as memory, screens, keyboards, printers, telephones and televisions.
<b>Qualifications needed by the business to get the formality</b>	1. Have capital, offices, equipment and tools as appropriate;2. Have experienced professionals, experts with a number of appropriate business sizes;3. Have the feasibility study for each business type.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Information and Communications Technology	02/NA	11.07.2016	
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Article 28.1.11 and Article 29.2.2.1.11

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\$_{SUPPORT\_NAME}\$	\$_{SUPPORT\_TYPE}\$	\$_{SUPPORT\_COMMENT}\$

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
\$_{ATTACHMENT\_NAME}\$	\$_{ATTACHMENT\_TYPE}\$	\$_{ATTACHMENT\_FILE}\$

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Department of Digital Technology, Ministry of Technology and Communications	
Time it takes to the authorities to process the formality	30	Did not specified in any relevant laws, but the normal consideration period is no later than 30 business days.

RENEWAL INFORMATION		
Does the formality have a validity or an expiration date?		How long will the formality be valid for? (in months)
YES		12
What is the process and conditions to get the formality?		
What is the process and conditions to renew the formality?	Renewal of the license must be submitted 30 days before the expiration date, after obtaining the license, the applicant must begins their business operation within one year in accordance with the laws and regulations of the Lao PDR and must submit the complete document package.	

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	2000000.00	300000.00	0.00	2300000.00

Comments	Fees and service charges shall be in accordance with the provisions of the specific regulations on fees and service charges promulgated in each period (currently in accordance with Ordinance No. 003/PO, dated 26 December 2012).			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	2000000.00	300000.00	0.00	2300000.00
Comments	Fees and service charges shall be in accordance with the provisions of the specific regulations on fees and service charges promulgated in each period (currently in accordance with Ordinance No. 003/PO, dated 26 December 2012).			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				