

GENERAL INFORMATION	
Name of formality	Certificate of Weighing Scale Inspection
Type of formality	Certificate
Date of last modification	28.11.2017
Responsible Authority	Department of Standardization and Metrology (021 ;)
Who should apply for this formality?	Any individual, legal entity, national or international organization operating businesses including services, import, and sale of all kinds of weighing scales in Lao PDR. They shall have the certificate of registration as well as the certificate of inspection issued by the Department of Standardization and Measurement before the operation.
Qualifications needed by the business to get the formality	The applicant shall be any individual, legal entity, national, or international organization that acquires the business operating license in accordance with the laws of Lao PDR.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Article 74 (9.2)
Measure Law (Amended)	36/NA	13.12.2013	Chapter 3, Article 21
Order on the Management of Weighing Machine in Lao PDR.	0544/MOST	16.05.2017	Article 13, 14, 15, 16

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Department of Standardization and Measurement, Ministry of Science and Technology	
Time it takes to the authorities to process the formality	10	- The application shall be considered within 3 working days.- After checking the documents, the weighing scales shall be inspected, and the certificate will be issued within 7 working days.

RENEWAL INFORMATION		
Does the formality have a validity or an expiration date?		How long will the formality be valid for? (in months)
YES		12
What is the process and conditions to get the formality?		
What is the process and conditions to renew the formality?	- The certificate of inspection of Instruments for weighing trucks and labs is valid for 12 months.- The certificate of inspection of instruments used in the market is valid for 12 months	

ISSUING FEES

Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	0.00	0.00	0.00
Comments	Service charges depend on the types of the scales such as Analog scales from 1,000 Kg or over, the service charge is 50,000 lak, and the Digital scales from over 10,000 Kg is 350,000 lak. Refer to Article 72 of the Ordinance No. 003/PO details as follow:1. Mechanical scale:- From 5 kg and lower: 5,000 LAK/Unit- More than 5kg but less than 15 kg: 7,000 LAK/Unit- More than 15 kg but less than 50 kg: 10,000 LAK/Unit- More than 50 kg but less than 100 kg: 20,000 LAK/Unit- More than 100 kg but less than 1,000 kg: 50,000 LAK/Unit- From 1,000 kg and over shall be charged 10,000 LAK/1,000 kg2. Electronic scale:- From 01 kg and lower: 50,000 LAK/Unit- More than 01 kg but less than 10 kg: 70,000 LAK/Unit- More than 10 kg but less than 20 kg: 100,000 LAK/Unit- More than 20 kg but less than 100 kg: 150,000 LAK/Unit- More than 100 kg but less than 500 kg: 200,000 LAK/Unit- More than 500 kg but less than 2,000 kg: 300,000 LAK/Unit- More than 2,000 kg but less than 10,000 kg: 350,000 LAK/Unit- From 10,000 kg and higher shall be charged 50,000 LAK/10,000 kg			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	0.00	0.00	0.00

Comments	Service charges depend on the types of the scales such as Analog scales from 1,000 Kg or over, the service charge is 50,000 lak, and the Digital scales from over 10,000 Kg is 350,000 lak. Refer to Article 72 of the Ordinance No. 003/PO details as follow:1. Mechanical scale:- From 5 kg and lower: 5,000 LAK/Unit- More than 5kg but less than 15 kg: 7,000 LAK/Unit- More than 15 kg but less than 50 kg: 10,000 LAK/Unit- More than 50 kg but less than 100 kg: 20,000 LAK/Unit- More than 100 kg but less than 1,000 kg: 50,000 LAK/Unit- From 1,000 kg and over shall be charged 10,000 LAK/1,000 kg2. Electronic scale:- From 01 kg and lower: 50,000 LAK/Unit- More than 01 kg but less than 10 kg: 70,000 LAK/Unit- More than 10 kg but less than 20 kg: 100,000 LAK/Unit- More than 20 kg but less than 100 kg: 150,000 LAK/Unit- More than 100 kg but less than 500 kg: 200,000 LAK/Unit- More than 500 kg but less than 2,000 kg: 300,000 LAK/Unit- More than 2,000 kg but less than 10,000 kg: 350,000 LAK/Unit- From 10,000 kg and higher shall be charged 50,000 LAK/10,000 kg			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees c omments				