

GENERAL INFORMATION	
Name of formality	License to Operate an Internet Cafe (suspended)
Type of formality	License
Date of last modification	30.12.2017
Responsible Authority	Department of Digital Technology
Who should apply for this formality?	Legal entities that intend to operate the internet café service business type 2 in Lao PDR, which is to provide Internet access services to customers that are using their other businesses, such as bar, entertainment venues, accommodation and public places.
Qualifications needed by the business to get the formality	1. Having safety protection measures for the user (i.e. fire or electrical short prevention according to the relevant standard);2. Having the CCTV that can capture the activities of the users within the shop for not less than 30 days;3. Showing business licenses, fees and internal rules where the users can see and read easily;4. Having a computer network system that has internet signal within the shop or areas that they are responsible only;5. Having anti-virus software on each computer;6. Having at least 2 Mbps Internet speeds;7. For the use of wireless networking systems, it is only permitted to use the WiFi networks systems with a frequency band of 2.4 GHz or 5GHz, and the output speed must not exceed 0.05 watts.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Notice on the Suspension of Business License and the Operation of Internet Cafe	118/PSO.DICT	20.01.2020	
Order on the Provision of Internet Cafe Service	828/MOPT	11.03.2015	Chapter 2 Type and Issues of Internet Cafe LicenseArticle 5 to Article 13

Law on Information and Communications Technology	02/NA	11.07.2016	Part V ICT Business ActivitiesArticle 35 to Article 38
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REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Department of Digital Technology, Ministry of Technology and Communications	
Time it takes to the authorities to process the formality	10	In case the documents are incorrect and incomplete or do not have the required conditions, the applicant must be notified within 5 working days.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12

What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	Renewal shall be done 30 days before the expiration date

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments	Reference: Ordinance 003/PO			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments	Reference: Ordinance 003/PO			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00

Additional renewal fees c omments	
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