

GENERAL INFORMATION	
Name of formality	License to Operate Import and Export of Fuel Business
Type of formality	License
Date of last modification	27.07.2020
Responsible Authority	Department of Internal Trade (021412436;)
Who should apply for this formality?	Any individual, legal entity, or both national, and international companies intending to operate a fuel import-export business.
Qualifications needed by the business to get the formality	<p>- Have a license for operating a fuel import-export business.- Invest and disburse the registered capital as defined in Article 7, clause 1 of Decree No. 331/PM.- Hold accounts in accordance with the laws- Have a deposit account with a bank in Lao PDR, additionally all sales and purchase payments shall be made through the bank. - Have a reserve of fuel in the case of emergency for at least 21 days depending on the averaged daily supply of the previous year in order to supply to their own distribution agents and gas stations.- Have a capacity to import and distribute fuel of at least 200 million liters per year.- Have a registered trademark of the enterprise in accordance with the laws.- Have a fuel depot with the company trademark, and a capacity to store fuel as defined in Article 7, clause 2 of the Decree, No. 331/PM.- Have at least 20 fuel transporting vehicles belong to their own company or company group; Each vehicle shall meet required technical standards, be registered and inspected through the relevant sector, attached with a logo and color of the company.- Have domestic fuel distribution agents.- Have a fuel quality testing room legally registered with the Ministry of Science and Technology.- Have at least 3 staff who obtained a certificate of training related to the fuel business certified by the fuel management authority.- Have insurance in accordance with the insurance law.- Have a registered capital of 150,000,000,000 LAK or over, including the working capital of 60,000,000,000 LAK or over.</p>

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Decree on Fuel Business	331/PM	27.10.2017	To be Translated
Instruction on Licensing the Business Activities of Industry and Commerce Sector	0045/MoIC.DERM	18.01.2019	
Instruction on the Implementation of some Articles content in Decree on Petroleum Business No. 331/PM, dated 27 October 2017	0521/MOIC.DDT	02.05.2018	
Decision on Enterprise Registration	0023/MoIC.DERM	09.01.2019	
Decision on the Business Activities of the Ministry of Industry and Commerce that requires Business Operating License	0044/MoIC.DERM	18.01.2019	

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION	
Means of presentation	At the Authority Offices

Address of authority	Department of Internal Trade, Ministry of Industry and Commerce	
Time it takes to the authorities to process the formality	30	After the required documents are submitted.

RENEWAL INFORMATION		
Does the formality have a validity or an expiration date?		How long will the formality be valid for? (in months)
YES		36
What is the process and conditions to get the formality?		
What is the process and conditions to renew the formality?	<p>The renewal application shall be submitted 90 days prior to its expiry date as the following conditions:- Have a permit for operating a fuel import-export business.- Have an investment and registered capital as defined in Article 7, clause 1 of Decree No. 331/PM.- Have an accounting system in accordance with the laws- Have a deposit account with a bank in Lao PDR, additionally all sales and purchase payments shall be made through the bank. - Have a reserve of fuel in the case of emergency for at least 21 days depending on the averaged daily supply of the previous year in order to supply to their own distribution agents and gas stations.- Have a capacity to import and distribute fuel of at least 200 million liters per year.- Have a registered trademark of the enterprise in accordance with the laws.- Have a fuel depot with the company trademark, and a capacity to store fuel as defined in Article 7, clause 2 of the Decree, No. 331/PM.- Have at least 20 fuel transporting vehicles belong to their own company or company group; Each vehicle shall meet required technical standards, be registered and inspected through the relevant sector, attached with a logo and color symbolizing the company.- Have domestic fuel distribution agents.- Have a fuel quality testing room legally registered with the Ministry of Science and Technology.- Have at least 3 staff who obtained a certificate of training related to the fuel business certified by the fuel management authority.- Have insurance in accordance with the insurance law.</p>	

ISSUING FEES

Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments	Currently, there is no fee collected and defined in any legal act.			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments	Currently, there is no fee collected and defined in any legal act.			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees c omments				