

| GENERAL INFORMATION   |   |
|---|---|
| <b>Name of formality</b>  | Import Permit for Agricultural Products and Goods   |
| <b>Type of formality</b>  | Other   |
| <b>Date of last modification</b>                                  | 25.09.2020  |
| <b>Responsible Authority</b>                                      | Agriculture and Forestry Department   |
| <b>Who should apply for this formality?</b>                       | Individuals or legal entities who intend to import agriculture products and goods to use in agriculture activity. |
| <b>Qualifications needed by the business to get the formality</b> |   |

| LEGAL FRAMEWORK                                 |         |            |                     |
|---|---------|------------|---------------------|
| Name  | Number  | Date       | Comment             |
| Presidential Ordinance on Fees and Service Fees | 003/PO  | 26.12.2012 | Article 41, 10, 3.1 |
| Decree on Import and Export of Goods            | 114/GOV | 06.04.2011 |                     |
| to be translated                                | 06/NA   | 09.12.2008 |                     |

| REQUIRED DOCUMENTS FORMALITIES |                  |                     |
|--------------------------------|------------------|---------------------|
| Name                           | Type             | Comment             |
| \${SUPPORT_NAME}               | \${SUPPORT_TYPE} | \${SUPPORT_COMMENT} |

| LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION |                     |                     |
|---|---------------------|---------------------|
| Name of document                                      | Type of document    | File of document    |
| \${ATTACHMENT_NAME}                                   | \${ATTACHMENT_TYPE} | \${ATTACHMENT_FILE} |

| LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION |                           |                           |
|--|---------------------------|---------------------------|
| Name of document                                 | Type of document          | File of document          |
| \${ATTACHMENT_NAME_RENEW}                        | \${ATTACHMENT_TYPE_RENEW} | \${ATTACHMENT_FILE_RENEW} |

| MEAN OF PRESENTATION                                      |  |   |
|---|--|---|
| Means of presentation                                     | At the Authority Offices                               |   |
| Address of authority                                      | Agriculture and Forestry Department, Vientiane Capital |   |
| Time it takes to the authorities to process the formality | 3  | No later than 3 working days, if the document package is completed. |

| RENEWAL INFORMATION  |   |
|--|---|
| Does the formality have a validity or an expiration date?  | How long will the formality be valid for? (in months) |
| YES  | 3   |
| What is the process and conditions to get the formality?   |   |
| What is the process and conditions to renew the formality? | This permit can only be used once.                    |

| ISSUING FEES            |  |  |  |  |
|-------------------------|--|--|--|--|
| Has application fees?   | Service fees businesses need to disburse                                   | Certificate fees businesses need to disburse | Application fees businesses need to disburse | Total fees businesses need to disburse |
| YES                     | 0.00   | 25000.00                                     | 50000.00                                     | 75000.00                               |
| Comments                | Refer to the Presidential Ordinance on Fees and Service charges No. 003/PO |  |  |  |
| ADDITIONAL ISSUING FEES |  |  |  |  |
| Additional fee names    |  |  |  |  |
| NO                      | 0.00   | 0.00   | 0.00   | 0.00                                   |

|                                    |  |
|------------------------------------|--|
| <b>Additional<br/>fee comments</b> |  |
|------------------------------------|--|

| RENEWAL FEES                      |  |  |  |  |
|-----------------------------------|--|--|--|--|
| Has renewal fees?                 | Service fees businesses need to disburse | Certificate fees businesses need to disburse | Renewal fees businesses need to disburse | Total renewal fees businesses need to disburse |
| NO                                | 0.00                                     | 0.00   | 0.00                                     | 0.00   |
| Comments                          |  |  |  |  |
| ADDITIONAL RENEWAL FEES           |  |  |  |  |
| Additional renewal fees names     |  |  |  |  |
| NO                                | 0.00                                     | 0.00   | 0.00                                     | 0.00   |
| Additional renewal fees c omments |  |  |  |  |