

GENERAL INFORMATION	
Name of formality	Permit for Domestic Movement of Timber
Type of formality	Other
Date of last modification	12.10.2020
Responsible Authority	Agriculture and Forestry Department
Who should apply for this formality?	Any individual or legal entity intending to move timbers.
Qualifications needed by the business to get the formality	

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Forestry (Amendment)	64/NA	13.06.2019	
Decree on the Promotion of Plantation for Commercial Products	247/GOV	20.08.2019	

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document

\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}
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MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Agriculture and Forestry Department, Vientiane Capital	
Time it takes to the authorities to process the formality	3	Required documents shall be submitted at the Single Window Service of the Department of Agriculture and Forestry of Vientiane Capital. After checking the documents, they will authorize some technical officers together with authorities from the District Office of Agriculture and Forestry to inspect the products. Once the inspection is done, the Forestry Division will submit documents to the department for approval.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
NO	0
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	The permit is valid for 3 to 15 days, but it can be extended if the movement could not be completed under the conditions. However, it needs a notification from the District Office of Forestry to confirm that the products have not been moved yet.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	100000.00	0.00	50000.00	150000.00

Comments	Moreover, the fee for the permit depends on the amount of the products:- Restricted timber: 20,000 LAK/square meter- Protected timber: 10, 000 LAK/square meter- Plant timber: 10, 000 LAK/square meter			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments	Free of charge.			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				