

GENERAL INFORMATION	
Name of formality	Certificate of Weighing Scale Registration
Type of formality	Certificate
Date of last modification	16.10.2020
Responsible Authority	Department of Standardization and Metrology (021 ;)
Who should apply for this formality?	Any individual, legal entity, national or international organization operating businesses including services, import, and sale of all kinds of weighing scales in Lao PDR. They shall have the certificate of registration as well as the certificate of inspection issued by the Department of Standardization and Measurement before the operation.
Qualifications needed by the business to get the formality	The applicant shall be any individual, legal entity, national, or international organization that acquires the business operating license in accordance with the laws of Lao PDR.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Measure Law (Amended)	36/NA	13.12.2013	Chapter 3, Article 21
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Article 74 (9.2)
Order on the Management of Weighing Machine in Lao PDR.	0544/MOST	16.05.2017	Article 13, 14. 15, 16

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Department of Standardization and Measurement, Ministry of Science and Technology	
Time it takes to the authorities to process the formality	10	- The application shall be considered within 3 working days.- After checking the documents, the weighing scales shall be inspected, and the certificate will be issued within 7 working days.

RENEWAL INFORMATION		
Does the formality have a validity or an expiration date?		How long will the formality be valid for? (in months)
NO		0
What is the process and conditions to get the formality?		
What is the process and conditions to renew the formality?	The certificate will be issued only once without no expiry date.	

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse

YES	0.00	0.00	0.00	0.00
Comments	Refer to the Presidential Ordinance, No. 003/PO, Article 73 on Fees for the Registration of Measurement Activities, Clause 01. Registration for the inspection of measurement equipment is charged according to the size of each scale:- Analog weigh scale: 6,000 LAK/Unit- Digital weigh scale: 25,000 LAK/Unit			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments				
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				