

| GENERAL INFORMATION | |
|---|--|
| Name of formality | License to establish website and page in Facebook |
| Type of formality | Other |
| Date of last modification | 21.10.2020 |
| Responsible Authority | Mass Media Department |
| Who should apply for this formality? | A Party, State, Lao Front for National Construction, Mass Organizations, Social Organizations, Individuals, Legal Entities and Organizations Authorized to Establish Media agency and operate in Media Activities which is the permanent secretary or Appointed Officials of the media agency |
| Qualifications needed by the business to get the formality | - Identify the name, type of media, ideology, objectives in accordance with the role of the agency by the media owner, the target of the service, the scope of publication and distribution of the print media, the power of the transmitter, the timing of the distribution, the frequency, the scope of the transmitting, including the language, username on the internet that will be used by the media agency,- Identify the name, structure, content, form of the media product- Must have an organizational structure and qualified personnel as defined in Articles 29, 32 and 34 in accordance with the Law on the Media.- Have an office, vehicles, technical equipment, and capital to ensure the operation of their work.- In accordance with the development plan and media management in each period |

| LEGAL FRAMEWORK | | | |
|-----------------------------|--------|------------|---------|
| Name | Number | Date | Comment |
| Law on Mass Media (Revised) | 01/NA | 04.11.2016 | |

| REQUIRED DOCUMENTS FORMALITIES | | |
|--------------------------------|-----------------|--------------------|
| Name | Type | Comment |
| #{SUPPORT_NAME} | #{SUPPORT_TYPE} | #{SUPPORT_COMMENT} |

| LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION | | |
|---|---------------------|---------------------|
| Name of document | Type of document | File of document |
| \${ATTACHMENT_NAME} | \${ATTACHMENT_TYPE} | \${ATTACHMENT_FILE} |

| LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION | | |
|--|---------------------------|---------------------------|
| Name of document | Type of document | File of document |
| \${ATTACHMENT_NAME_RENEW} | \${ATTACHMENT_TYPE_RENEW} | \${ATTACHMENT_FILE_RENEW} |

| MEAN OF PRESENTATION | | |
|---|---|--|
| Means of presentation | At the Authority Offices | |
| Address of authority | Mass Media Department, Ministry of Information, Culture and Tourism | |
| Time it takes to the authorities to process the formality | 90 | |

| RENEWAL INFORMATION | | |
|--|--|---|
| Does the formality have a validity or an expiration date? | | How long will the formality be valid for? (in months) |
| YES | | 12 |
| What is the process and conditions to get the formality? | | |
| What is the process and conditions to renew the formality? | | |

| ISSUING FEES | | | | |
|-----------------------|--|--|--|--|
| Has application fees? | Service fees businesses need to disburse | Certificate fees businesses need to disburse | Application fees businesses need to disburse | Total fees businesses need to disburse |

| | | | | |
|-------------------------|------------------------------------|-----------|------|-----------|
| YES | 0.00 | 200000.00 | 0.00 | 200000.00 |
| Comments | Based on the actual implementation | | | |
| ADDITIONAL ISSUING FEES | | | | |
| Additional fee names | | | | |
| NO | 0.00 | 0.00 | 0.00 | 0.00 |
| Additional fee comments | | | | |

| RENEWAL FEES | | | | |
|----------------------------------|--|--|--|--|
| Has renewal fees? | Service fees businesses need to disburse | Certificate fees businesses need to disburse | Renewal fees businesses need to disburse | Total renewal fees businesses need to disburse |
| YES | 0.00 | 200000.00 | 0.00 | 200000.00 |
| Comments | Based on the actual implementation | | | |
| ADDITIONAL RENEWAL FEES | | | | |
| Additional renewal fees names | | | | |
| NO | 0.00 | 0.00 | 0.00 | 0.00 |
| Additional renewal fees comments | | | | |