

<b>GENERAL INFORMATION</b>	
<b>Name of formality</b>	Quota for Using of Foreign Labour
<b>Type of formality</b>	Other
<b>Date of last modification</b>	27.10.2020
<b>Responsible Authority</b>	Skill Development and Employment Department
<b>Who should apply for this formality?</b>	Production unit, enterprise, or services can request the quota for using the foreign labour as needed.
<b>Qualifications needed by the business to get the formality</b>	- Individual or legal entity, including Lao and foreign production unit, enterprise, service sector, and aid projects can request the quota for importing and using foreign labour. People who have the power of attorney and the permit or quota for importing and using foreign labour shall be employees of that labour unit or project.

<b>LEGAL FRAMEWORK</b>			
<b>Name</b>	<b>Number</b>	<b>Date</b>	<b>Comment</b>
Law on Labour (Revised)	43/NA	24.12.2013	Part III, Chapter 5, Article 41 to Article 45 Part IV, Chapter 5, Article 46 to Article 50
Order on the Permission to Import Foreign Labour to Work in Lao PDR	5418/MOLSW	10.12.2007	
No name	850	11.03.2026	

<b>REQUIRED DOCUMENTS FORMALITIES</b>		
<b>Name</b>	<b>Type</b>	<b>Comment</b>

\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}
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<b>LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION</b>		
<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

<b>LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION</b>		
<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

<b>MEAN OF PRESENTATION</b>		
<b>Means of presentation</b>	At the Authority Offices	
<b>Address of authority</b>	Skill Development and Employment Department, Ministry of Labor and Social Welfare	
<b>Time it takes to the authorities to process the formality</b>	10	Refer to the Decree on Importing of Foreign Labours into Lao PDR. No. 5418/MLSW

<b>RENEWAL INFORMATION</b>	
<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
YES	12
<b>What is the process and conditions to get the formality?</b>	
<b>What is the process and conditions to renew the formality?</b>	It is valid only within the permitted year.

<b>ISSUING FEES</b>
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<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	0.00	50000.00	10000.00	60000.00
<b>Comments</b>	The fee is 50,000 LAK per labour unit.			
<b>ADDITIONAL ISSUING FEES</b>				
<b>Additional fee names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional fee comments</b>				

<b>RENEWAL FEES</b>				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
NO	0.00	0.00	0.00	0.00
<b>Comments</b>				
<b>ADDITIONAL RENEWAL FEES</b>				
<b>Additional renewal fees names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional renewal fees comments</b>				