GENERAL INFORMATION

Name of formality	Cultural Business Operating License (Musical Band)
Type of formality	License
Date of last modification	02.11.2020
Responsible Authority	Information, Culture and Tourism Department
Who should apply for this formality?	Individuals or legal entities that intend to conduct cultural business in the musical band
Qualifications needed by the business to get the formality	1. Have facilities, vehicles, technical equipment, funds to support the operation2. Have qualified, knowledgeable, skilled personnel

LEGAL FRAMEWORK

Name	Number	Date	Comment
Law on Performing Arts	16/NA	04.05.2017	

REQUIRED DOCUMENTS FORMALITIES

Name	Type	Comment
${SUPPORT_NAME}	${SUPPORT_TYPE}	${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION

Name of document	Type of document	File of document
${ATTACHMENT_NAME}	${ATTACHMENT_TYPE}	${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION

Name of document	Type of document	File of document
${ATTACHMENT_NAME_RENEW}	${ATTACHMENT_TYPE_RENEW}	${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION	
Means of presentation	At the Authority Offices
Address of authority	Information, Culture and Tourism Department, Vientiane Capital
Time it takes to the authorities to process the formality	14	The relevant laws did not specify the consideration period, but the authority suggests that the regular processing time is no more than 14 working days.Applicants must bring the required documents to sign the certification of the village and the Information, Culture and Tourism Office where the business unit is located and submit it at the reception of the Department of Information, Culture and Tourism Vientiane Capital.The relevant authority will then review the documents and inspect the premises, and with the opinion of the department committee whether to grant the license or not.If the document is approved by the department, the license will be issued in one week.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	**How long will the formality be valid for? (in months)**
YES	12
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	The license is valid from January 1 to December 31 of each year.License renewals must be completed by March 31 of each year.

ISSUING FEES				
Has application fees?	**Service fees businesses need to disburse**	**Certificate fees businesses need to disburse**	**Application fees businesses need to disburse**	**Total fees businesses need to disburse**
YES	0.00	0.00	0.00	0.00

Comments	The fee for the musical band depends on the size of the band as specified in Ordinance 003/PO, Article 57 as follows:- Musical Bands operating within the province or Vientiane Capital, collecting a fee of LAK500,000/year- If move to another province, the fee is 60,000 LAK/time- A complete amateur musical band with value of LAK20,000,000 or less, a fee of LAK200,000/year- A complete amateur musical band value from LAK20,000,000 - LAK50,000,000, fee LAK400,000 /year- A complete amateur musical band value more than LAK50,000,000, fee LAK600,000/year

ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee c omments				

RENEWAL FEES				
Has renewal fees?	**Service fees businesses need to disburse**	**Certificate fees businesses need to disburse**	**Renewal fees businesses need to disburse**	**Total renewal fees businesses need to disburse**
YES	0.00	0.00	0.00	0.00
Comments	The fee for the musical band depends on the size of the band as specified in Ordinance 003/PO, Article 57 as follows:- Musical Bands operating within the province or Vientiane Capital, collecting a fee of LAK500,000/year- If move to another province, the fee is 60,000 LAK/time- A complete amateur musical band with value of LAK20,000,000 or less, a fee of LAK200,000/year- A complete amateur musical band value from LAK20,000,000 - LAK50,000,000, fee LAK400,000 /year- A complete amateur musical band value more than LAK50,000,000, fee LAK600,000/year			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00

Additional renewal fees comments	