

| GENERAL INFORMATION   |   |
|---|---|
| <b>Name of formality</b>  | License to Establish Printing House   |
| <b>Type of formality</b>  | License   |
| <b>Date of last modification</b>                                  | 16.12.2020  |
| <b>Responsible Authority</b>                                      | Publication Department  |
| <b>Who should apply for this formality?</b>                       | Individuals or legal entities intending to establish a printing house   |
| <b>Qualifications needed by the business to get the formality</b> | 1. Name, purpose, objectives, economic-technical, and environmental impact feasibility study.2. Have an office, vehicles, technical equipment, funds to ensure the operation of the works.3. Have qualified and knowledgeable personnel with printing skills(Article 43, Law on Printing) |

| LEGAL FRAMEWORK  |         |            |   |
|--|---------|------------|---|
| Name   | Number  | Date       | Comment                                       |
| Law on Publication   | 05/NA   | 09.12.2008 |   |
| Order on the Management of Design of Printed Advertisement | 327/MIC | 05.05.2010 | Chapter 3, Article 9 to Article 11            |
| Presidential Ordinance on Fees and Service Fees            | 003/PO  | 26.12.2012 | Article 51, Clause 3 and Article 65, Page 119 |

| REQUIRED DOCUMENTS FORMALITIES |                  |                     |
|--------------------------------|------------------|---------------------|
| Name                           | Type             | Comment             |
| \${SUPPORT_NAME}               | \${SUPPORT_TYPE} | \${SUPPORT_COMMENT} |

| LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION |                     |                     |
|---|---------------------|---------------------|
| Name of document                                      | Type of document    | File of document    |
| \${ATTACHMENT_NAME}                                   | \${ATTACHMENT_TYPE} | \${ATTACHMENT_FILE} |

| LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION |                           |                           |
|--|---------------------------|---------------------------|
| Name of document                                 | Type of document          | File of document          |
| \${ATTACHMENT_NAME_RENEW}                        | \${ATTACHMENT_TYPE_RENEW} | \${ATTACHMENT_FILE_RENEW} |

| MEAN OF PRESENTATION                                      |  |                             |
|---|--|-----------------------------|
| Means of presentation                                     | At the Authority Offices   |                             |
| Address of authority                                      | Publication Department, Ministry of Information, Culture and Tourism |                             |
| Time it takes to the authorities to process the formality | 3  | As advised by the authority |

| RENEWAL INFORMATION  |  |
|--|--|
| Does the formality have a validity or an expiration date?  | How long will the formality be valid for? (in months)        |
| YES  | 12   |
| What is the process and conditions to get the formality?   |  |
| What is the process and conditions to renew the formality? | The license is valid for 12 months from the date of issuance |

| ISSUING FEES          |  |  |  |  |
|-----------------------|--|--|--|--|
| Has application fees? | Service fees businesses need to disburse | Certificate fees businesses need to disburse | Application fees businesses need to disburse | Total fees businesses need to disburse |
| YES                   | 500.00                                   | 100000.00                                    | 0.00   | 100500.00                              |

|                         |   |      |      |      |
|-------------------------|---|------|------|------|
| Comments                | Ordinance on Fees and Service Charges, No. 003/PO, Article 51, Clause 3 and Article 65 (page 119) |      |      |      |
| ADDITIONAL ISSUING FEES |   |      |      |      |
| Additional fee names    |   |      |      |      |
| NO                      | 0.00  | 0.00 | 0.00 | 0.00 |
| Additional fee comments |   |      |      |      |

| RENEWAL FEES                     |   |  |  |  |
|----------------------------------|---|--|--|--|
| Has renewal fees?                | Service fees businesses need to disburse  | Certificate fees businesses need to disburse | Renewal fees businesses need to disburse | Total renewal fees businesses need to disburse |
| YES                              | 500000.00   | 100000.00                                    | 0.00                                     | 600000.00                                      |
| Comments                         | Ordinance on Fees and Service Charges, No. 003/PO, Article 51, Clause 3 and Article 65 (page 119) |  |  |  |
| ADDITIONAL RENEWAL FEES          |   |  |  |  |
| Additional renewal fees names    |   |  |  |  |
| NO                               | 0.00  | 0.00   | 0.00                                     | 0.00   |
| Additional renewal fees comments |   |  |  |  |